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| **MASSACHUSETTS PUBLIC LIBRARY CONSTRUCTION PROGRAM (MPLCP)** |
| **LETTER OF INTENT** |
| **SMALL LIBRARY PILOT PROJECT** |
| **DUE JUNE 30, 2021** |

**Please refer to the Program Notice for details about eligibility and application requirements for this pilot project.**

Library:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Municipality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Submitter’s[[1]](#footnote-1) Name & Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Submitter’s Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A. ELIGIBILITY:**

1. The Applicant is a town with an official population of 2,000 or less as of 2021 **YES** **NO**
2. The Applicant is certified or has received a waiver in the FY2021 State Aid Program **YES** **NO**
3. The Library has completed a current strategic plan which is on file at the MBLC[[2]](#footnote-2) **YES** **NO**
4. The Applicant has not received an MPLCP construction grant since July 1, 2001[[3]](#footnote-3) **YES** **NO**
5. The Applicant town has the financial capacity to undertake a major capital project **YES** **NO**

Notes:

**B. STATEMENT OF NEED:**

**Current Facility:**

A library facility of \_\_\_\_\_\_\_\_\_ gross square feet currently exists and was constructed in (date) \_\_\_\_\_\_ and subsequently expanded/renovated in (date(s)) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. This facility does not meet the library service needs of the community for the following reasons:

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| **Submit this form via email to**  [**lauren.stara@mass.gov**](mailto:lauren.stara@mass.gov) **by June 30, 2021.**  **A hard copy with signature must be mailed to the office:**  Massachusetts Board of Library Commissioners  90 Canal Street, Suite 500  Boston, MA 02114  ATTN: Small Library Pilot Project |
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1. Must be an official town representative: Town Administrator, Select Board Chair, etc. [↑](#footnote-ref-1)
2. If no, a current strategic plan must be submitted to the MBLC by October 1, 2021 [↑](#footnote-ref-2)
3. Excludes Planning & Design grants [↑](#footnote-ref-3)